

VOLUNTEER JOB TITLE:

Grounds Volunteer

VOLUNTEER REPORTS TO:

Maintenance Supervisor

PURPOSE OF VOLUNTEER JOB:

To assist in keeping the library grounds in top condition and to provide a welcoming approach to the facility

TIME COMMITMENT REQUIRED:

2 hours per week; seasonal

DUTIES & RESPONSIBILITIES:

- Pull weeds
- Water plants as required
- Rake
- Sweep sidewalks
- Pick up trash

SKILLS/ABILITIES/QUALIFICATIONS REQUIRED:

- Ability to understand English
- Ability to work congenially with staff, the public, other volunteers and convey a positive, friendly attitude
- Ability to understand and follow written and verbal instructions, policies, and procedures
- Ability to received instruction from library staff and the cooperation to abide by library policies and regulations
- Ability to work on feet for up to four hours
- Physical ability to perform work described
- Some knowledge of plants is desirable

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