Carnegie-Stout Public Library
Board of Trustees
Work Session Meeting Minutes of February 17, 2015

The Board of Trustees of the Carnegie-Stout Public Library (C-SPL) met in the Aigler Auditorium at 10:30 a.m. on Tuesday, February 17, 2015.

Present:	President Mike Willis; Trustee Paula Connors (entered 11:17 a.m.); Trustee Patty Poggemiller; Trustee Jon Trotter; Library Director Susan Henricks; Recorder Denette Kellogg
Absent:	Vice President Jenny Weiss and Trustee Dan Boice
City Staff Present:	Steve Brown, City of Dubuque Engineering Department

1. President Mike Willis called the meeting to order at 10:32 a.m. and stated that this is a work session of the Library Board of Trustees for the purpose of Architect Interviews and Discussion for a Satellite Library.

    - Discussion took place about the possible locations for a satellite library that the Planning Committee visited, with the possible location of a third location. The group discussed some of the pros and cons of the available spaces.

2. Work Session – Architect Interviews: The Trustees and Brown conducted interviews from a standardized list of questions. A standardized rating form was included for the group to evaluate the architects' presentations.

    The three architect firms interviewed were:

    - Andrew and Emily McCready from Selser Schaefer Architects of Dubuque, Iowa

    - Marty Johnson and Ken Johnson from Straka Johnson Architects, P.C. of Dubuque, Iowa

    - Bradd Brown and Heather Lynxwiler from OPN Architects, Cedar Rapids, Iowa

    The group discussed the results of the interviews and presentations and provided feedback. The group will submit the feedback forms on each architect for consideration for the Library Board's review at its next meeting on February 26, 2015.

3. There being no further business, the Library Board of Trustees Work Session adjourned at 3:37 p.m.

Dan Boice, Board Secretary **Date**